



# English Language Proficiency Assessments for California

## 2020–2021 Summative ELPAC Administration and Scoring Training Binder Order Form

ELPAC training binders may only be ordered by an individual who has completed training at a state-sponsored Administration and Scoring Training and has been certified as an ELPAC trainer. Orders may be emailed ahead of the purchase order; however, materials will not be shipped until a valid purchase order is received. Materials may also be purchased by credit card (use page 2 of this form). Allow **2–3 weeks** for processing and shipping.

Shipping Contact Name:

Order Date:

Shipping Address:

District:

Shipping City, State, Zip:

Billing Address:

Phone:

Billing City, State, Zip:

Email:

Purchase Order Number:

Trainer Name:

Date Materials Needed:

Item #	Description	Quantity	Unit Price	Line Total (Qty x Price)
2021–1A	<b>Administration and Scoring Training Binder</b> Includes tabs, cover and spine, and all binder sections.		\$ 30.00	
2021–1B	<b>Administration and Scoring Training Binder (No binder)</b> Includes tabs, cover and spine, and all binder sections. The 3-ring binder is not included.		\$ 27.00	

Subtotal \$ \_\_\_\_\_

Approximate 10% for Shipping and Handling (\$7.00 minimum) \$ \_\_\_\_\_

Sales Tax (based on Zip code of shipping address) \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

Send completed order form and purchase order to:

Charlene Evangelista  
Sacramento County Office of Education  
P.O. Box 269003  
Sacramento, CA 95826-9003  
Phone: 916-228-2671 [cevangelista@scoe.net](mailto:cevangelista@scoe.net)

\_\_\_\_\_  
**Authorized by**

\_\_\_\_\_  
**Date**



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## ELPAC Edition Training Binder Order Form

### Credit Card Purchases

Complete the form on the front side of this page. Enter "Credit Card" on the purchase order number line. Only MasterCard and VISA cards are accepted. A receipt will be emailed to the address listed below.

Complete the information requested below and email  
Charlene Evangelista at [cevangalista@scoe.net](mailto:cevangalista@scoe.net)

Cardholder Name (as it appears on the credit card)

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Billing Address

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Cardholder Name (as it appears on the credit card)

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City

State

Zip

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Email Address

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Card Number

Expiration Date

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Cardholder Signature

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