
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Friday, December 20, 2019 4:54 PM
To:
Subject: ELPAC Resources Now Available: Online Test Administration Manual, Summative Forms Assignment, and Estimated Testing Times



Dear California Educator:

The 2019–20 Summative English Language Proficiency Assessments for California (ELPAC) administration window opens on February 3, 2020!

Summative ELPAC Online Test Administration Manual

To prepare local educational agency (LEA) ELPAC coordinators, site ELPAC coordinators, and ELPAC test examiners, the California Department of Education and Educational Testing Service have released the [Summative ELPAC Online Test Administration Manual](#). This manual provides information and instructions about test preparation and the administration of the computer-based ELPAC.

Summative ELPAC Form Assignments

Form assignments for the 2019–20 Summative ELPAC administration are now available on the [ELPAC Forms Assignments](#) web page. Use the lookup tool to search for an LEA; the search returns the form number to which the LEA has been assigned. In some cases, large LEAs will be assigned to multiple forms; these will be displayed accordingly. For more information, view the “[ELPAC: 2020 Summative Forms Assignment Now Posted](#)” email communication posted on the [ELPAC Coordinator Emails](#) web page.

Summative ELPAC Estimated Testing Times

The Summative ELPAC is an untimed test. Students are allowed as much time as needed to complete the test. For planning purposes, estimated testing times for each form, by domain and grade level or grade span, are now available on the [Summative ELPAC Estimated Testing Time](#) web page. Actual testing times may be shorter, if stopping points are used, or longer, if a student needs extra time to finish entering responses. For each ELPAC domain, allow an additional 5 to 10 minutes to log on to the student device and read directions.

Accessing Summative ELPAC DFAs: View Electronically, Print, or Order DFAs

Directions for Administration (DFAs) will be available starting January 16, 2020 and can be accessed electronically by test examiners, or DFAs can be printed and

securely stored just prior to testing, beginning mid-January. LEAs also have the option to order printed *ELPAC DFAs* for specified grades or grade spans at an additional cost. More information will be posted on the [ELPAC Fee-Based Services](#) web page on ELPAC website in January.

ELPAC test examiners should direct questions regarding all aspects of the computer-based ELPAC to their site ELPAC coordinator. Site ELPAC coordinators should direct questions regarding all aspects of the computer-based ELPAC to the LEA ELPAC coordinator. The LEA ELPAC coordinator can direct questions about ELPAC administration to the California Technical Assistance Center (CalTAC), by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center

Phone: 800-955-2954

Fax: 800-541-8455

Email: caltac@ets.org

Website: <https://www.elpac.org/>