
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Monday, June 1, 2020 11:09 AM
To:
Subject: ELPAC June Monthly Update



The 2019–2020 Summative English Language Proficiency Assessments for California (ELPAC) continues to be suspended. The Initial ELPAC assessment 30-day timeline has been extended to 75 days for the 2019–2020 school year only. Once students are able to return to the physical classroom, local educational agencies (LEAs) should assess new students whose primary language is not English. Please ensure that the reason for not completing Initial ELPAC testing for 2019–2020 is noted in the student’s cumulative record or file.

If students do not return to the classroom prior to the end of June, LEAs should administer the Initial ELPAC at the beginning of the 2020–2021 academic year after students reenroll. LEAs will have 30 days from the first day of enrollment to complete testing, score, and notify parents of the results.

ELPAC Monthly Communication

Upcoming Dates and Deadlines for June 2020

Please mark your calendars!

June 1, 2020

Initial ELPAC Resources and Training

The California Department of Education (CDE)-sponsored statewide computer-based Initial ELPAC Administration and Scoring Make-Up Trainings scheduled for August 2020 have been cancelled. To support educators who would typically attend these make-up trainings, the CDE and the Sacramento County Office of Education (SCOE) will be hosting a “Question and Answer” webinar in early August to support new staff responsible for administering the Initial ELPAC. Further information will be provided in next month’s communication.

LEA ELPAC coordinators and other educators can fulfill their training requirements by accessing the [ELPAC Administration and Scoring Moodle Training Site](#). Trainers should be certified by August 1, 2020. More information can be found on the [Computer-based Initial ELPAC Administration and Scoring Trainings](#) web page. LEA ELPAC coordinators can also access the Initial ELPAC Training Frequently Asked

Questions in Moodle and the [2020–2021 Online Initial ELPAC Test Administration Manual](#) to prepare for the upcoming administration.

2020–2021 Initial ELPAC Supplemental Ordering Window Opens

The primary ordering window for Initial ELPAC Writing Answer Books for students in kindergarten through grade two (K–2) by individual school sites closed on May 29, 2020.

LEA ELPAC coordinators can now order supplemental materials, which will be at the LEA level. The LEA ELPAC coordinator can use the Test Operations Management System (TOMS) to place supplemental orders. Currently, shipments of ordered materials are contingent on closures caused by the shelter-in-place order due to the 2019 novel coronavirus disease (COVID-19).

June 4, 2020

WebEx for CALPADS and ELPAC Coordinators

California Longitudinal Pupil Achievement Data System (CALPADS) is used to maintain individual-level data including the English Language Acquisition Status (ELAS) field used to administer the Initial and Summative ELPAC. This 1-hour webinar will help LEA ELPAC and CALPADS Coordinators better understand the start-to-finish process of language designation. It will cover how to navigate the language fields of CALPADS, resulting in more timely and accurate lists of students who need to take the ELPAC. [Registration is now available.](#)

June 12, 2020

Summative ELPAC: Return Completed K–2 Answer Books for Scoring

LEAs should plan to ship any completed K–2 Answer Books back to Educational Testing Service (ETS) by June 12, 2020. Answer Books returned after June 12 will receive reports at a later date. Students in kindergarten through grade two who completed all four domains will receive Student Score Reports (SSRs) after materials have been returned and scanned. However, due to shelter-in-place directives, the process of scanning returned material has been delayed. The expected delivery date of SSRs for students in K–2 who have completed all domains, and for which ETS has scanned Answer Books, is mid-August 2020.

Please review and follow the [2019–20 Summative ELPAC Packing and Return Instructions](#). LEAs can download and complete the [ELPAC School/Group List](#) to serve as a way to organize the return of Answer Books. Completed scorable materials must be returned in white return cartons to ensure materials will be routed to the correct location. LEAs can reach out to the California Technical Assistance Center (CalTAC), by phone at 800-955-2954 or by email at caltac@ets.org, to request additional white return cartons. At this time, LEAs should hold onto partially completed and unused materials to support the optional fall administration, as described on the [Implications of COVID-19 and the Suspension of Testing](#) web page.

June 26, 2020

Closing Out the 2019–2020 Initial ELPAC

The 2019–2020 paper-based Initial ELPAC administration concludes on June 26, 2020, to allow for system rollover into the new administration year. As the administration of the 2019–2020 paper-based Initial ELPAC draws to an end, here are a few reminders:

- Locally score the Answer Books, enter raw scores in the Local Scoring Tool (LST), and generate official Student Score Reports and parent/guardian letters no later than **Friday, June 26, 2020, at 5 p.m. The LST will be retired on June 27, 2020.**
- Any new student who enrolls in your LEA as of June 26, 2020, whose primary language is not English, and who is eligible to take the Initial ELPAC, should be tested in the 2020–2021 administration year beginning on July 1, 2020.

Preparing for the 2020–2021 Initial ELPAC

The 2020–2021 Initial ELPAC administration starts on July 1, 2020. LEA ELPAC coordinators should ensure appropriate users, such as Site ELPAC coordinators and Test Examiners, are added for the 2020–2021 administration year. View the [How to Add Users One-By-One in ELPAC](#) and [How to Add Users by Batch File Upload in TOMS Video](#) for step-by-step guidance.

Available Now!

Manuals, Instructions, and Quick Reference Guides

- [2020–2021 Online Initial ELPAC Test Administration Manual](#) web document
- [2020–2021 Initial ELPAC RSVP Return Instructions](#) web document
- [2019–2020 Summative ELPAC Post-Test Guide \(PDF\)](#) web document
- [Initial ELPAC 2019–2020 Aggregate Electronic Summary Report Specifications \(PDF\)](#) web document
- [Summative ELPAC 2019–2020 Student Data File Layout \(PDF\)](#) web document

Videos

- [CDE Updates for Coordinators of Assessment, Accountability, and System of Supports](#) archived webinar

Website Updates

- [Implications of COVID-19 and the Suspension of Testing](#) web page
- [Rotating Score Validation Process for the Initial ELPAC](#) web page
- [Initial English Language Proficiency Assessments for California \(ELPAC\): Estimated Testing Times](#) web page

Ongoing Reminders!

Alternate ELPAC Operational Field Test

The mandatory administration of the Alternate ELPAC operational field test will be administered in all LEAs with eligible students in January and February of 2021. As the new school year approaches, it is essential for individualized education program (IEP) teams to begin preparations well in advance for this operational field test. The Alternate ELPAC operational field test must be administered to **all** kindergarten through grade twelve students who have an ELAS of English learner and have been determined eligible to take alternate assessments by an IEP team.

The Alternate ELPAC will replace locally determined summative alternate assessments for English language proficiency (ELP). The Alternate ELPAC will also provide, for the first time, a consistent, standardized measurement of ELP across the state for students with the most significant cognitive disabilities. SCOE is recruiting LEAs who are willing to test students with the most significant cognitive disabilities whose primary language is English. If you have any questions about the Alternate ELPAC operational field test, please contact Salina Donek, Alternate ELPAC field test coordinator, at SCOE by phone at 916-228-3301 or by email at elpac@scoe.net.

Update Student English Language Acquisition Status

Although Summative ELPAC testing has been suspended, it is important to ensure that each student's ELAS is up-to-date. This means the LEA should take the following steps:

1. Ensure that Initial ELPAC scores are entered into the LST in TOMS for students with an ELAS of To Be Determined (TBD).
2. Update students' ELAS in the California Longitudinal Pupil Achievement Data System from TBD to English learner or initial fluent English proficient.

Educator Opportunities for the ELPAC and Alternate ELPAC

New opportunities for the ELPAC and Alternate ELPAC are available on the [ELPAC and Alternate ELPAC Opportunities to Get Involved](#) web page. Simply [create an account](#) in the Educator Opportunities Database. Those who already have an account can go directly to the [Educator Opportunities Portal](#). For questions about how to get involved in these educator opportunities, please contact the CAASPP and ELPAC Project Team, by phone at 916-228-2682 or by email at edopportunities@scoe.net.

Previous ELPAC Monthly Communications, as well as other email communications, can be found on the [ELPAC Coordinator Emails](#) web page. General questions about the ELPAC should be directed to CalTAC, by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Educational Testing Service
Phone: 800-955-2954
Email: caltac@ets.org
Website: <https://www.elpac.org/>