
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Tuesday, August 14, 2018 8:53 AM
To:
Subject: ELPAC TOMS--Scheduled System Downtime and User Logon Updates



Dear LEA ELPAC Coordinator:

The English Language Proficiency Assessments for California (ELPAC) Test Operations Management System (TOMS) will be unavailable from Wednesday, August 29, through Monday, September 3, 2018, for scheduled system downtime. Note that the system may go offline the day prior to a scheduled downtime day (no earlier than 5 p.m.) and will resume by 8 a.m. the day following a scheduled downtime.

Also note that when the system resumes on September 4, 2018, ELPAC TOMS will require an update to your user password. The security enhancements require all prior users to update their password even if changed in July after the system rollover.

The following are some of the additional user improvements that will be available when TOMS is back online September 4:

- Users will have the ability to log on with a single user logon ID/password and toggle between the ELPAC TOMS and the California Assessment of Student Performance and Progress TOMS.
- Users can access multiple roles during logon with one logon username and password.
- A filtering feature allows a user with multiple roles in multiple organizations to filter by role or organization.

The *2018–19 Test Operations Management System User Improvements and Help Site* documentation coming on September 4 will outline all TOMS user logon updates.

It is strongly recommended that you notify all site ELPAC coordinators within your local educational agency of the upcoming downtime.

Questions about the scheduled system downtime and the 2018–19 ELPAC administration should be directed to the ELPAC Customer Support Center by phone at 844-782-2714 or by email at ELPAC@ets.org.

Sincerely,

ELPAC Project Team

Educational Testing Service

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