ELPAC Administration Notes

FOR QUESTIONS REGARDING THE ELPAC OR FOR ADDITIONAL ASSISTANCE:

- Test examiners and other school personnel should contact their site ELPAC coordinator.
- LEA ELPAC coordinators should contact the California Technical Assistance Center (CalTAC) by phone at 800-955-2954, or by email at caltac@ets.org. CalTAC is open from 7 a.m. to 5 p.m. Monday through Friday.
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Directions for Administration

Introduction

This manual contains directions and the specific scripts you will need to administer the Practice Test for the English Language Proficiency Assessments for California (ELPAC) to students with blindness or low vision whose primary language is not English. It is a companion document to the online Practice Test.

The purpose of the ELPAC Practice Test is to familiarize students and test examiners* with the testing interface, item types, and accessibility resources as well as to provide students with the opportunity to practice a full-length test. The Practice Test provides a sample of the question types and grade-level content and contains the same number of questions that appear on the Summative ELPAC. There is an ELPAC Practice Test available for each grade level/span.

Please note that the Practice Test does not produce scores. The Practice Test is available all year and may be used at any time in preparation for the operational ELPAC tests.

The Practice Test can be administered in one of two ways:

- Using the same procedures as the operational tests, with the Test Administrator Interface, secure browser, and individual student logon information; or
- Using a standard supported web browser to access the Practice Test directly, without use of the Test Administrator Interface or secure browser.

For more information on all aspects of the ELPAC, including test security, item types, and guidelines, refer to the ELPAC Test Administration Manual on the Manuals, Instructions, and Quick Reference Guides page on the ELPAC website.

*A test examiner does not need to be present to use the ELPAC Practice Test; however, the term “test examiner” is used in this document to show what a test examiner will do to administer the test.
Directions for Administration (cont.)

Using the DFA

This DFA document should be used to administer the Speaking domain only.

This DFA contains scripts for administration. The following symbols indicate instructions for test examiners:

<table>
<thead>
<tr>
<th>Guide to Administration Scripts in This DFA</th>
<th>How the Test Examiner Should Proceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAY</td>
<td>The test examiner reads the material out loud to the student.</td>
</tr>
<tr>
<td>🎤</td>
<td>The test examiner is required to press the record button on the student’s screen before reading the SAY text.</td>
</tr>
<tr>
<td>🌐</td>
<td>The test examiner is required to point to the text or pictures on the student’s screen.</td>
</tr>
<tr>
<td>🌐</td>
<td>Information for the test examiner</td>
</tr>
<tr>
<td>🚀</td>
<td>Advance to the next question</td>
</tr>
<tr>
<td>🚀</td>
<td>Stopping marker</td>
</tr>
</tbody>
</table>

Test Materials

Before testing begins, the test examiner should assemble the following materials:

- Printed or electronic copy of this DFA
- Electronic devices for the students (and, if applicable, test examiner) to access the test**
- Pencil with eraser and paper for students with low vision
- Scratch paper and pencil for note-taking, or brailler slate and stylus, or other approved note-taking device
- For low-vision test takers, screen magnification software will be necessary. Please refer to the ELPAC Test Administration Manual for necessary settings when launching with assistive technology.
- For blind test takers, screen reader with refreshable braille device
- Administration Manual for necessary settings when launching with assistive technology
- Perkins Brailler, if applicable
- Embosser, if applicable

**A mobile device that would allow the test examiner to monitor student progress while walking around the room would be preferable.
Directions for Administration (cont.)

- Copy of the Student Score Sheet (if preferred), which can be found at the end of this DFA
- Headsets and splitter for the test examiner and student (if preferred)
- If logging on using the same procedures as the operational tests, the student’s required logon information (statewide student identifier [SSID] and first name as listed in CALPADS/TOMS)

Administering the Test

Before Testing

Before administering the test, the test examiner must do the following:
- Make sure to have a copy of this DFA for use during test administration.
- Prepare testing devices and materials for the student and test examiner.
- Check the volume on the student’s device prior to logon. After logon, the maximum volume cannot be increased.
- Select a quiet area to administer the test. Eliminate distractions (e.g., extraneous noises, windows, etc.).
- Read through the instructions that are specific to the Speaking test.
- If you are administering the Practice Test using the same procedures as the operational tests, confirm that the student has been assigned the correct test settings (designated supports and accommodations) in the Test Operations Management System (TOMS).
- If you are administering the Practice Test using a standard supported web browser without the use of the Test Administrator Interface or secure browser, apply the appropriate test settings (designated supports and accommodations) for the student in the Student Testing Interface for the Practice and Training Tests directly.

During Testing

- Greet the student and read the information from the administration script.
- The student may not use books, cellular phones, or other reference materials during testing, though they may have scratch paper. The student’s desk should be clear of all items except for the test materials provided by the test examiner.
- If headsets are desired, use a splitter to plug in one pair of student headphones and one pair of test examiner headphones so that the student and test examiner can listen to the test together.
- All directions may be repeated or replayed.
• The universal tools (e.g., zoom, line reader, etc.) introduced during test examiner training and described in California Assessment Accessibility Resources Matrix are available in the Student Interface for students who need them. The test examiner should monitor the student during the test session and give reminders or recommendations as appropriate about the availability of universal tools.

• To minimize the risk of unforeseen usability issues, adjust sound and display settings using the resources in the test delivery system rather than those built into the student’s device (e.g., zoom using the test delivery system, not the device’s track pad or touch screen).

• Verify the student’s test settings in the Test Administrator Interface.

**NOTE:** Instructions about using JAWS vary by domain. Please see the directions pages for each domain for special instructions about using JAWS for that domain.

---

**When to Stop the Test**

There are stopping markers in each domain as indicated by the **NOTE**. If there have been no responses or no correct responses to the stopping marker, the test examiner may stop administering each domain. For domains that are computer-based, select the **[End Test]** button at the top of the Student Interface screen to submit the test. After the stopping marker, the test examiner should use their best judgment to determine whether a student should proceed.

**Coaching and Guessing**

• Do not show or suggest the correct answer to any question. If a student asks about a test question (“Is this right?” or “How do you spell _______?”), give a neutral response, such as “You choose the one you think is right and go on,” or “Just spell it the best you know how.”

• Do not coach the student. The test examiner should not provide assistance that will inadvertently indicate an answer.

• Encourage students to do their best on all sections of the assessment.

**Other Concerns**

• Discourage talking among students.

• Avoid any unusual interruptions, distractions, or loud noises.
Additional Directions

Ways of Accessing the DFA

Printing Instructions:
If possible, choose the following settings when printing the DFA:
- Select two-sided printing (with binding on the long edge).
- Staple on the vertical edge, left-hand side of the printed document.
- Turn the document horizontally when viewing the Speaking test questions.

Instructions for Viewing Online:
- Open the PDF file in Adobe Acrobat.
- When you get to the Speaking test questions, rotate the view by going to: View (on the main menu) > Rotate View > and select Clockwise.

Recommended Seating Arrangement
The following shows two options for seating arrangements for the test examiner and the student.

![Seating Arrangement Diagram]
Special Directions for Speaking

The Speaking portion of the ELPAC is administered by the test examiner. Each student will be tested individually.

**NOTE:** JAWS should not be used to read the content aloud and students should not navigate the test using their refreshable braille display.

It is highly recommended that test examiners spend time preparing to administer the Speaking domain. The ELPAC includes task types with integrated skills, multiple rubrics, reading of complex academic text, and increased interactions between students and test examiners. The following are suggestions to help prepare for a successful test administration.

- **When to stop the test:** Refer to the stopping marker in the Speech Functions section.

- **Practice and Modeling:** A practice question is included as part of the Recording Check so the test examiner may provide feedback to let the student know they are responding correctly. The practice question in the Recording Check is “Describe your favorite food.” For example, if the student responded to the practice question saying, “A hamburger and fries,” the test examiner lets the student know the response was correct. If the student does not successfully respond, the test examiner models a correct response for the student, for example, saying, “You could have said, ‘My favorite food is a hamburger and fries.’”

- **Prompting Guidelines:** The prompting guidelines vary for each task type. The words that the test examiner can say are located on the page that is read to the student. Test examiners should be familiar with each task type and the prompting guidelines.

- **Oral Reading of Test Questions:** Because of the length and complexity of some questions read by the test examiner, it is suggested to practice reading the text out loud several times prior to testing a student.

**NOTE:** The alternate text is being provided so that test examiners can use the provided description for the graphics rather than creating their own graphic descriptions.

- **Pointing:** Some questions require the test examiner to point, as indicated by the icon, while reading the text out loud to the student. This should be rehearsed prior to the test administration. Do not point to pictures or text unless directed to in the Speaking DFA. Test examiners may use the cursor, pencil or pen, or their finger to point.

**NOTE:** For braille and low vision administration, use the provided verbal cue in addition to the pointing to ensure that students with visual impairments hear the description of the visual cue.
Prompting Guidelines for the Speaking Domain

- **Prompting—Appropriate Wait Time:** The amount of time it takes for students to respond to a test question varies greatly. Test examiners should allow students enough time to compose their thoughts and prepare a response in English.

- **Prompting—Student Answers Question Before Test Examiner Asks:** Some students anticipate the next question and start to respond before the test examiner asks the question. The test examiner should not interrupt the student to ask the question. If the student response does not address the question, the test examiner should ask the question.

- **Prompting—Repeating the Question:** When a student asks or does not respond, you may repeat the question once.

- **Prompting—Encouraging Students:** Throughout the test, if a student is reluctant or asks for assistance that is not allowed, test examiners should give general encouragement by saying words such as, “It’s OK, do your best,” or “You are doing a good job,” etc.

- **Scoring—Self-Correction:** Since students respond to test questions fairly quickly, they sometimes change what they say in the middle of a word or sentence. Students who self-correct are not to be penalized; however, if a response is so halting or choppy that meaning is impeded, it may affect the score.

Audio Capture for the Speaking Domain

During the administration of the Speaking domain, the following guidelines apply to the audio capture tool.

- **Activating the microphone:** The microphone icon [ปากกา] appears at the beginning of the SAY statement. It is OK to record the test examiner’s voice on the audio recording. To ensure smooth interaction between the test examiner and the student, the test examiner may start the microphone while asking the question and stop the microphone after the student responds.

- **Rerecording:** The test examiner may continue to the next question and does not need to rerecord if:
  - Test examiner forgets to record a response.
  - Test examiner records a response to one question by using the audio recorder for another question.
  - Test examiner sees a red triangle in the review box when ending the test session.
  - The audio capture times out after two minutes and the student is still answering the question. Allow the student to complete the response.

- **Headsets:** In order to enable interaction between the student and test examiner, use of headsets with a microphone for voice capture is not recommended.

- **Replay:** It is not recommended that the test examiner use the audio capture
replay feature while administering the Speaking test. Also, it is not recommended that the student hear their response and rerecord.

Once the test examiner has navigated to the next test question, the audio capture recording will not be able to be replayed. The test examiner does not need to replay the student response to confirm the audio capture.

- **Routine for Scoring Speaking on the Computer-based ELPAC:**
  The following suggested routine provides test examiners with a sample protocol for administering the Speaking section of the computer-based ELPAC:
  
  o Select the microphone icon to turn the microphone on.
  o Ask the student the question.
  o The student responds to the question.
  o Turn the microphone off.
  o Advance the screen.
Ending the Test and Review Screen

When the test is complete,

**SAY** This is the end of the Speaking test. Thank you for your attention and hard work.

1. **DIRECTIONS ON ENDING A TEST**
   - Select the [End Test] button to continue to the review screen.
   - Do not rerecord responses if you see a red triangle in the review box. Select the [Submit Test] button.

**Review Screen**

The review screen will indicate red triangles for every question where the audio capture was not successfully recorded. The test examiner should **not** go back and record any responses to remove the red triangles once the test is completed.

**Congratulations, you reached the end of the test!**

If there are items available for review, they will be displayed in the box below. If the box is blank, no additional items are available for review. Please complete any remaining item reviews, then click Submit Test at the bottom of the screen.

- ▲ = This symbol indicates unanswered items.
Logon and Audio/Sound Check Instructions

How to Start a Test Session as a Guest

SAY Today you will be taking the Speaking section of the ELPAC. First, I am going to sign you in.

1) Navigate to the ELPAC website.
2) Select the [Practice & Training Tests] button.
3) Select the [Student Interface Practice and Training Tests] link to launch the Student Sign In screen on the student’s testing device.
4) Select the [Sign In] button to log on to the test as a guest.

5) Select the appropriate grade from the drop-down menu.

6) On the test selection screen, select the appropriate ELPAC Practice Test. ELPAC practice tests are located at the bottom of the list and are color-coded pink.
7) You will see a Choose Settings screen.

8) In the drop-down “Presentation” menu, select [Braille].

9) While the Choose Settings box is still open, choose any other test settings that are needed, then select the [Select] button.

**SAY** Before we begin, we need to check to see if you can hear the audio.

- If using headphones, put headphones on now. Select the speaker button to play the audio.

**SAY** Did you hear the music?
- Pause for student's response. Select [I heard the sound].
Directions for Administration (cont.)

**SAY** Now we need to check to see if the computer will record your voice. In this test, I’m going to ask you some questions and record your answers.

**SAMPLE**

![Recording Device Check](image)

* Depending on the selected test settings, you may see additional screens to check the functionality of certain test setting(s) on your device (e.g., text-to-speech check). If your computer allows audio capture, please follow these steps, otherwise select [Skip Recording Check].

**SAY** Before giving your answers, I’m going to press the microphone to record your answer. When it is time to record your answer, I will press the microphone. Let’s practice.

**SAY** Describe your favorite food.

* Pause for student’s response. When student has finished speaking, press the square stop button to stop recording. Acknowledge the student’s correct response, or model a correct response, such as “You could have said, ‘My favorite food is a hamburger and fries.’”

* When the student is ready, select [I heard my recording].

**SAY** Do you have any questions?

* Answer the student’s questions.

**SAY** Remember to answer all of the questions in English. If you want me to repeat a question, you can ask me to. Now we are going to begin.

* Select the [Continue] at the bottom of the screen.

At the bottom of the next page, select [Begin Test Now].

* For the Speaking test, turn to page 18.
How to Start a Practice Test Session Using the Same Procedures as the Operational Tests

**SAY** Today you will be taking the Speaking section of the ELPAC. First, I am going to sign you in.

<table>
<thead>
<tr>
<th>TEST ADMINISTRATOR INTERFACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Launch a supported web browser on your device and access the <a href="#">ELPAC website</a>.</td>
</tr>
<tr>
<td>2) Select the <strong>[Practice &amp; Training Tests]</strong> button.</td>
</tr>
<tr>
<td>3) Select the <strong>[Test Administrator and Test Examiner Practice and Training Site]</strong> link to log on to the <strong>Test Administrator Interface</strong> for the Practice Test.</td>
</tr>
<tr>
<td>4) Log on to the <strong>Test Administrator Interface</strong> using your TOMS username (your email address) and password.</td>
</tr>
<tr>
<td>5) Select the Practice Test(s) you want to administer from the test selection window.</td>
</tr>
<tr>
<td>6) Select the <strong>[Start Practice Session]</strong> button.</td>
</tr>
<tr>
<td>7) Upon selecting the <strong>[Start Practice Session]</strong> button, a Session ID will appear on the top right corner of the <strong>Test Administrator Interface</strong>.</td>
</tr>
</tbody>
</table>
Directions for Administration (cont.)

8) Launch the secure browser on the student’s testing device and select the button on the screen to go to the Practice and Training Test site or select the [Student Interface Practice and Training Tests] link from the Practice and Training Tests tab on the ELPAC website.

9) Toggle the blue Guest User and Guest Session buttons to [OFF], and log the student on.
   • In the First Name field, enter the student’s first name as it appears in the California Longitudinal Pupil Achievement Data System.
   • In the SSID field, enter the student’s 10-digit Statewide Student Identifier.
   • In the Session ID field, enter the Session ID generated from the Test Administrator Interface.

10) Verify the student information is correct on the “Is This You?” screen. Select [Yes] to continue. (Select [No] if the student information is not correct. Notify your ELPAC coordinator if it is not.)
Directions for Administration (cont.)

STUDENT INTERFACE

11) On the test selection screen, select the appropriate ELPAC Practice Test. ELPAC practice tests are located at the bottom of the list and are color-coded pink.

SAMPLE

![ELPAC Practice Test Selection](image)

TEST ADMINISTRATOR INTERFACE

12) Go back to your test examiner device and in the Test Administrator Interface, approve the student to test.

13) Verify you have selected the correct test and test settings for the student by selecting the [Approvals] button. The eye icon allows you to view and set test settings, the check mark allows you to approve the test, and the “X” allows you to deny the test.

14) Go back to the student testing device.

STUDENT INTERFACE

**SAY** Before we begin, we need to check to see if you can hear the audio.

- *i* If using headphones, put headphones on now. Select the speaker button to play the audio.

**SAY** Did you hear the music?

- *i* Pause for student’s response. Select [I heard the sound].

**SAY** Now we need to check to see if the computer will record your voice. In this test, I’m going to ask you some questions and record your answers.
Depending on the selected test settings, you may see additional screens to check the functionality of certain test setting(s) on your device (e.g., text-to-speech check). If your computer allows audio capture, please follow these steps, otherwise select [Skip Recording Check].

**SAY** Before giving your answers, I'm going to press the microphone to record your answer. When it is time to record your answer, I will press the microphone. Let’s practice.

**SAY** Describe your favorite food.

- Pause for student’s response. When student has finished speaking, press the square stop button to stop recording. Acknowledge the student’s correct response, or model a correct response, such as “You could have said, ‘My favorite food is a hamburger and fries.’”
- When the student is ready, select [I heard my recording].

**SAY** Do you have any questions?

- Answer the student’s questions.

**SAY** Remember to answer all of the questions in English. If you want me to repeat a question, you can ask me to. Now we are going to begin.

- Select the [Continue] at the bottom of the screen.
- At the bottom of the next page, select [Begin Test Now].

- For the Speaking test, turn to page 18.
This page is intentionally left blank.
**SAY** The picture shows a photography lab. There is a teacher and five students. A student is holding a camera. A teacher is helping another student on the computer.

**SAY** If you need to hear the description again, let me know and I will read it to you.

<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
<th>Score 0</th>
<th>Score 1</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Imagine you are in a photography lab with a teacher and some students.</td>
<td>• Incorrect response/not relevant/completely unintelligible/no response/response contains no English/&quot;I don't know.&quot;</td>
<td>• Correct response.</td>
</tr>
</tbody>
</table>
| 1   | **SAY** There is a student holding a camera. What can he do with the camera? | **Anchor:** o I don't know.                                              | **Anchor:**
|     |                                                                          |                                                                         | o Take pictures.            |
|     |                                                                          |                                                                         | o Zoom in.                  |
| 2   | **SAY** A teacher is working on a computer. She is using a keyboard. What is a keyboard used for? | **Anchor:** o I forget.                                                 | **Anchor:**
<p>|     |                                                                          |                                                                         | o Writing a paper.          |
|     |                                                                          |                                                                         | o Typing.                   |</p>
<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
<th>Score 0</th>
<th>Score 1</th>
<th>Score 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>For questions 3 and 4, if the student gives a one-word response, say, “Tell me more.”</td>
<td>• Response is not relevant. • Response contains no English. • No response, “I don’t know,” or is completely unintelligible.</td>
<td>• Response is limited or partially relevant. • Errors in grammar, pronunciation, or intonation impede meaning.</td>
<td>• Response is relevant. • Errors in grammar, pronunciation, or intonation do not impede meaning.</td>
</tr>
<tr>
<td>3</td>
<td>SAY What are some things people might take pictures of?</td>
<td>Anchor: • What? [Examiner repeats the question.] (No response.)</td>
<td>Anchor: • Things . . . [Examiner: Tell me more.] (No response.)</td>
<td>Anchor: • Umm, pretty things what I like.</td>
</tr>
<tr>
<td>4</td>
<td>SAY A student is holding an award. What are some reasons that a student can receive an award?</td>
<td>Anchor: • Response in primary language.</td>
<td>Anchor: • Helping. [Examiner: Tell me more.] (No response.)</td>
<td>Anchor: • Having no tardies. • Maybe being nice.</td>
</tr>
</tbody>
</table>

Prompting Guidelines: Talk About a Scene

If the student does not answer or requests that a question be repeated, you may repeat the question once.

If the student points, pantomimes, or points to people and things while saying words such as this/that/these/those, say, “Tell me in words.”

For questions 3 and 4, if the student gives a one-word response, say, “Tell me more.”
<table>
<thead>
<tr>
<th>No.</th>
<th>Question</th>
<th>Function</th>
<th>Score 0</th>
<th>Score 1</th>
<th>Score 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Response does not address the language function.</td>
<td>Response addresses the language function in a limited way. Listener effort is required to interpret meaning.</td>
<td>Response appropriately addresses the language function in a clear way. No listener effort is required to interpret meaning.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Response contains no English.</td>
<td>Errors in grammar, word choice, pronunciation, or intonation impede meaning.</td>
<td>Errors in grammar, word choice, pronunciation, or intonation do not impede meaning.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>No response, “I don’t know,” or is completely unintelligible.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 5   | New Student | Offering an invitation | **Anchor:** What’s for lunch? | **Anchor:** Will you want to be my friend and sit in the lunch with me? | **Anchor:** Do you want to come and hang out in lunch? |
| 6   | Study Help  | Offering assistance   | **Anchor:** Your ... your test is difficult. I don’t know. | **Anchor:** Would you like me to help you with your project? | **Anchor:** Do you need help? |
Now let’s practice a different kind of question. There are no pictures. I’m going to tell you about some situations that could happen to you. Then, tell me what you would say. Make sure your answer is appropriate for your audience. Remember to answer all questions in English. If you want me to repeat a question, you can ask me to. The first one is for practice.

PRACTICE—DO NOT RECORD

**SAY** You want to know if your friend has finished working on a science project. What would you say to your friend?

1. Pause. Wait for an answer.
   Acknowledge the student’s correct response, or model a correct response, such as “Did you finish your project?” or “How is your science project going?”
   Function: asking for information

If there have been no responses or no correct responses to this point, you may stop testing in the Speaking domain. Select [End Test].

**5**

**SAY** You see a new student in the cafeteria. You want to invite the student to sit with you at lunch. What would you say to the student?

1. Function: offering an invitation
   The student might say, “Come and sit with me at my table.” or “Would you like to come and have lunch with me?”
   NEXT

**6**

**SAY** Your friend is having a difficult time studying for a history test. You want to help your friend study. What would you say to your friend?

1. Function: offering assistance
   The student might say, “I can help you study for the history test.” or “Would you like me to help you study for the history test?”
   NEXT

**Prompting Guidelines: Speech Functions**

If the student does not answer or requests that a question be repeated, you may repeat the question once.
<table>
<thead>
<tr>
<th>Score 0</th>
<th>Score 1</th>
<th>Score 2</th>
<th>Score 3</th>
</tr>
</thead>
</table>
| • An opinion is not expressed.  
• Response contains no English.  
• No response, “I don't know,” or is completely unintelligible.  | • An opinion is expressed but is not supported. A reason is not provided, is not relevant, or is not clear. Significant listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation often impede meaning.  
• Speech may consist of isolated words or phrases.  | • An opinion is expressed and supported using simple language and at least one simple relevant reason, or repeats language from the prompt. Listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation occasionally impede meaning.  
• Speech may be slow, choppy, or halting.  | • An opinion is expressed and supported using effective language* and at least one relevant reason with explanation or elaboration. Little to no listener effort is required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation do not impede meaning.  
• Speech is fairly smooth and sustained.  |

**Anchor:**
I don't know. I, I, I can't answer.

**Anchor:**
Say that again please.  
[Examiner repeats question.]  
A sports stadium.  
[Examiner: Justify your choice by giving relevant reasons to support your opinion.]  
Because all the students going to the sports. Is a big upton, uption for, for this building.

**Anchor:**
An art stadium. Umm, we should have art . . . an art stadium so when we grow up, we can draw people pictures.  
[Examiner: Tell me more about your choice.]  
We should have an art stadium because nowadays people like to draw and paint.

**Anchor:**
Well, in my opinion, I would say a sports museum . . . or, I mean, a sports stadium. well, mainly because I like playing and watching sports. well, mainly because I like playing and watching sports. and it would be nice to have a stadium near here. In my opinion, I would put a sports stadium because I like playing and watching sports, and it would be nice to have a stadium near me.

*Note: Effective language is defined as including all or some of the following attributes: noun and verb phrases using precise vocabulary, modal verbs, text connectives, causal words, authoritative expression, and comparative language.*
Now,
I am going to ask you for your opinion. There are no pictures.
Your community has funding to construct one new building. The community leaders are deciding between an art museum or a sports stadium. Which one would be better for your community?
Wait for initial choice.
Justify your choice by giving relevant reasons to support your opinion.
NEXT

Prompting Guidelines: Support an Opinion

If the student does not answer or requests that a question be repeated, you may repeat the question once.
If the student states a choice but does not provide a reason, repeat the last part of the question once:
“Justify your choice by giving relevant reasons to support your opinion.”
If the student gives an original but relevant response to the question or selects neither or both options, say,
“Justify your choice by giving relevant reasons to support your opinion.”
If the student provides a simple relevant reason, say, “Tell me more about your choice.”
<table>
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</tr>
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<tbody>
<tr>
<td>• An opinion is not expressed.</td>
<td>• An opinion is expressed but is not supported. A reason is not provided, is not relevant, or is not clear. Significant listener effort may be required to interpret meaning.</td>
<td>• An opinion is expressed and supported using simple language and at least one simple relevant reason, or repeats language from the prompt. Listener effort may be required to interpret meaning.</td>
<td>• An opinion is expressed and supported using effective language* and at least one relevant reason with explanation or elaboration. Little to no listener effort is required to interpret meaning.</td>
</tr>
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<td>• Response contains no English.</td>
<td>• Errors in grammar, word choice, pronunciation, or intonation often impede meaning.</td>
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**Anchor:**

**Umm, I don’t know.**

**I guess learn about nature.**

[Examiner: Justify your choice by giving relevant reasons to support your opinion.]

I don’t know.

**I think is the garden.**

[Examiner: Justify your choice by giving relevant reasons to support your opinion.]

I think is a garden, because is people if studying garden with flower, and will have good feeling.

[Examiner: Tell me more about your choice.]

(No response.)

**The plants and flower one.**

[Examiner: Justify your choice by giving relevant reasons to support your opinion.]

Because plants and flowers are easy to take care of. You don’t have to worry about disease or something.

**A bird sanctuary.**

[Examiner: Justify your choice by giving relevant reasons to support your opinion.]

I picked bird sanctuary because you can learn different types of birds there is. And, like, what if you didn’t know about that bird. And, like, if you see many plants outside, so I don’t think that’s too much interesting.

---

*Note: Effective language is defined as including all or some of the following attributes: noun and verb phrases using precise vocabulary, modal verbs, text connectives, causal words, authoritative expression, and comparative language.*
I am going to ask you for your opinion.

The leaders in your community want to build a place for people to learn about nature. The leaders are deciding between giving funding to create a bird sanctuary or building a botanical garden with a variety of plants and flowers. Which one do you think would be a better choice for your community?

Wait for initial choice.

Justify your choice by giving relevant reasons to support your opinion.

Next
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| • Response is not relevant.  
• Response contains no English.  
• No response, “I don’t know,” or is completely unintelligible. | • Response may include information in the graph/chart, but contains little relevant or accurate information. Significant listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation often impede meaning.  
• Speech may consist of isolated word(s) or phrase(s) related to the graph/chart. | • Response includes a limited description of information or partially accurate information in the graph/chart. Listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation occasionally impede meaning.  
• Speech may be slow, choppy, or halting. | • Response answers the question, including a mostly clear and accurate description of information in the graph/chart. Little to no listener effort is required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation do not impede meaning.  
• Speech is fairly smooth and sustained. |

**Anchor:**  
I don’t know.

**Anchor:**  
The students travel by school and uh, bus because... it’s because it has 40 percent of the bus than the other ones.

**Anchor:**  
Umm, lots of students, like, they go on their bikes. They go in their cars. Sometimes, my mom takes me to school.  
[Examiner: Tell me more details from the chart.]  
I don’t know.

**Anchor A:**  
Well since... 13 percent of the students ride their bike to school and eight percent of the students walk to school. 31 percent of the students drove here. And 48 percent of the students came here from the bus.

**Anchor B:**  
Kids go to school in bikes, cars, buses, or they walk to school.
Now we are going to do a different type of question.

I am going to ask you to talk about a pie chart. The picture shows a pie chart titled “How Alvarez Middle School Students Travel to School.” The pie chart shows the percentages of different transportation methods used by the students. The information in the pie chart is as follows:

- Walk, 8 percent
- Car, 31 percent
- Bus, 48 percent
- Bike, 13 percent

If the student has a tactile supplement, ask them to refer to it now.

Students at a school were asked how they travel to school in the morning. The pie chart shows the percentages of different transportation methods used by the students. I can repeat the pie chart description, if needed. Let me know when you are ready for me to ask you a question.

Give students time to think about the pie chart before reading the first question.

What does the pie chart show about how students travel to school?

Include details from the pie chart in your answer.

Students at a school were asked how they travel to school in the morning. The pie chart shows the percentages of different transportation methods used by the students.

Prompting Guidelines: Present and Discuss Information

If the student does not answer or requests that a question be repeated, you may repeat the question once.

If the student gives a response that is limited or contains little relevant information, say, “Tell me more details from the chart/graph.”

When scoring, you should consider the responses given by the student as a whole, regardless of reprompting.
<table>
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| • Response is not relevant.  
• Response contains no English.  
• No response, “I don’t know,” or is completely unintelligible. |
| • Response may include information from the graph/chart but does not demonstrate whether the claim is supported or unsupported or may lack understanding of the graph/chart or claim. Significant listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation often impede meaning.  
• Speech may consist of isolated word(s) or phrase(s) related to the graph/chart or claim. |
| • Response includes limited or partially accurate information from the graph/chart that demonstrates whether the claim is supported or unsupported, and the response may lack detail and clarity. Listener effort may be required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation occasionally impede meaning.  
• Speech may be slow, choppy, or halting. |
| • Response uses relevant information and accurate details from the graph/chart to demonstrate whether the claim is supported or unsupported. Little to no listener effort is required to interpret meaning.  
• Errors in grammar, word choice, pronunciation, or intonation do not impede meaning.  
• Speech is fairly smooth and sustained. |

**Anchor:**  
I don’t know.

**Anchor:**  
More people ride the bus than cars.  
[Examiner: Is the claim supported or not supported based on the information in the chart?]  
I don’t know.

**Anchor:**  
No, they bike more than walking.

**Anchor A:**  
Well, that’s that’s incorrect because the people ride more bikes than walking. Because it’s at a 13 percent, and walking is at an eight percent.

**Anchor B:**  
Umm, the bike, they use the bike more because it has 13 percent, and walking has eight percent.
Let’s think about the pie chart again. I can repeat the pie chart description, if needed. Is the following claim supported or not supported based on the information in the pie chart?

Claim: More students walk to school than ride a bike.

Give details from the pie chart to support your answer.

Students at a school were asked how they travel to school in the morning. The pie chart shows the percentages of different transportation methods used by the students.
Main Points

A full response includes all of the following points and steps:

• An explanation of conductivity, the way electricity passes through different materials (metal is a better conductor of electricity than rubber/electricity can pass through metal better than rubber).

• Steps in the demonstration:
  » Batteries and a light bulb are connected together with wires, but the circuit is not complete/wires are not touching on one side.
  » The wires are connected to a rubber eraser. Rubber is not a good conductor of electricity, so the bulb does not light up.
  » A piece of aluminum foil is connected to the wires, and the bulb lights up because aluminum or metal is a better conductor of electricity than rubber.

In this part of the test, you will listen to a recorded presentation. Please do not pause the presentation once it begins or select any buttons on the screen. Please do not touch your device until the presentation ends. Doing so can cause the test to stop.

You are going to listen to some information about the process of conductivity. You will hear the information only once. There are three pictures. The first picture shows some batteries and a light bulb connected by wires. The wires on one side of the circle are not touching. The light bulb is off. The second picture shows some batteries and a light bulb connected by wires. The wires on the other side of the circle are connected by rubber. The light bulb is off. The third picture shows some batteries and a light bulb connected by wires. The wires on the other side of the circle are connected by aluminum foil. The light bulb is on.

If the student has a designated support that allows the playing of audio recordings multiple times, give a reminder like this: “The test directions will say the recording can only be played once, but if you need to listen to it again, just tell me.”

When the presentation ends, you will summarize the information you heard. You will
• explain conductivity,
• include all the steps in the demonstration, and
• use relevant details and clear language.

Play the audio presentation. As the recording plays, point to the relevant picture that is on the student’s screen. After you have started the recording, do not pause or stop the recording. The audio recording cannot be replayed unless the student has a designated support. If a valid disruption occurs (e.g., intercom announcements, fire drills, student health issues, audio malfunctions), please read the recorded audio script to complete the test administration.

If using headphones, put headphones on now.
Recorded Audio Script

Have you ever wondered why electric plugs always have metal prongs, but the cords are covered in rubber or plastic? Today we’re going to talk about conductivity, or the way that electricity travels through different materials.

There are some batteries and a light bulb connected together in a simple circuit with some wires. The wires on one side of the circle are not touching, so the circuit is not complete. I will connect these two wires to different objects to test their conductivity.

When the two wires are connected to a rubber eraser, it makes a circle connecting the batteries and the light bulb. However, the light bulb does not light up when rubber is used to complete the circuit. That’s because rubber is not a good conductor of electricity. The rubber blocks the electricity from completing its circuit.

Finally, the wires are attached to a piece of aluminum foil. Aluminum is a good conductor of electricity, so the electricity from the battery can pass through the foil, to the light, and back to the battery again, making a complete circuit. Then, the bulb lights up.

This demonstrates how different materials conduct electricity. Metal is a much better conductor of electricity than rubber which is why electrical plugs have metal prongs. However, the outside of the plug is covered in rubber so that when we touch it, no electricity is conducted to us. Conductivity is an important idea in electrical engineering.

Prompting Guidelines: Summarize an Academic Presentation

If the student does not answer or requests that the question be repeated, repeat the question and bulleted points once.
If the student points to the picture, or points while saying words such as this/that/these/those, or starts to write a response, say, “Please tell me your summary.”
If the student is struggling to remember a word, you may say, “It’s OK, do your best.” Do not say the word to the student.
If the response includes one or some of the main points and/or partial details, say, “What else can you tell me about what you heard?”
Reprompt only once.
### Main Points

A full response includes all of the following points and steps:

- An explanation of conductivity, the way electricity passes through different materials (metal is a better conductor of electricity than rubber/electricity can pass through metal better than rubber).

- Steps in the demonstration:
  - Batteries and a light bulb are connected together with wires, but the circuit is not complete/wires are not touching on one side.
  - The wires are connected to a rubber eraser. Rubber is not a good conductor of electricity, so the bulb does not light up.
  - A piece of aluminum foil is connected to the wires, and the bulb lights up because aluminum or metal is a better conductor of electricity than rubber.
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**Anchor:**
I don’t know.

**Anchor:**
Oh. Umm, they’re trying to make a light bulb out of batteries, rubber, rubber, rubber, and it didn’t work so they used aluminum foil. And when they put it, they work. [Examiner: What else can you tell me about what you heard?] I don’t know.

**Anchor:**
First, they use batteries, wires, and a bulb. Then they use a rubber eraser, but the bulb doesn’t shine. Then they use aluminum foil, and then the bulb lights up. [Examiner: What else can you tell me about what you heard?] (No response.)

**Anchor:**
So, as you were saying, rubber will not work because it will like stop the electricity to go around. And this one over here let’s it go, so it will work and light up. And... well, you... if you use rubber on top of it, we won’t get hurt. So we won’t be electrified by anything else.

**Anchor:**
So when... they used a cord but it’s split, so the light doesn’t shine. Then when they used a rubber eraser it blocked the electricity. In the last picture the light bulb turned on because they used aluminum foil. It was better conductivity.

**Notes:**
- Minor factual inaccuracies or omissions are acceptable as long as the student expresses a clear summary of the presentation.
- Do not penalize for mispronunciation of any word that does not interfere with meaning.
Main Points

A full response describes the three branches of government and includes the Main Points from the presentation:

- The three branches of government are separate but equal.
- Legislative branch: Senate and the House of Representatives/Congress. They are responsible for writing laws. (Each of the 50 states has 2 Senators, so there are 100 in total.)
- Executive branch: The president, (vice president, and 15 cabinet members). They enforce the laws OR President must approve law (or veto/refuse to sign.)
- Judicial branch: The United States Supreme Court and lower federal courts. The Supreme Court reviews cases and make sure laws align with the Constitution OR They interpret the law. (There are nine justices, nominated by the President for a lifetime appointment.)

You will listen to another recorded presentation. Please do not pause the presentation once it begins or select any buttons on the screen. Please do not touch your device until the presentation ends. Doing so can cause the test to stop.

You are going to listen to some information about the branches of government. You will hear the information only once. There are three pictures that go along with the information. The first picture shows a legislative branch. The second picture shows the executive branch. The third picture shows the judicial branch.

If the student has a designated support that allows the playing of audio recordings multiple times, give a reminder like this: “The test directions will say the recording can only be played once, but if you need to listen to it again, just tell me.”

When the presentation ends, you will summarize the information you heard. You will
- describe the three branches of government,
- include the responsibilities of each branch, and
- use relevant details and clear language.

Play the audio presentation. As the recording plays, point to the relevant picture that is on the student’s screen. After you have started the recording, do not pause or stop the recording. The audio recording cannot be replayed unless the student has a designated support. If a valid disruption occurs (e.g., intercom announcements, fire drills, student health issues, audio malfunctions), please read the recorded audio script to complete the test administration.

If using headphones, put headphones on now.

Recorded Audio Script

The United States Constitution established three separate but equal branches of government: the legislative, the executive, and the judicial. Each of these branches has a distinct and essential role in the function of the government. They have different responsibilities, and each branch serves as a check on the other branches.
Picture one shows the legislative branch. The legislative branch writes the laws of the country. It consists of the Senate and the House of Representatives, collectively known as the Congress. Each of the 50 states has 2 senators, so there are 100 in total.

Picture two shows the executive branch. The executive branch enforces the laws. The executive branch consists of the president, vice president, and 15 cabinet members. The president plays an important role in making the nation’s laws. The president must approve the laws that Congress makes. When Congress passes a bill, they send it to the president. If the president agrees with the bill, the president will sign it and the law will go into effect. If the president doesn’t agree with the bill, the president can refuse to sign it. This is called a veto.

Picture three shows the judicial branch. The judicial branch interprets the laws. The judicial branch consists of the United States Supreme Court and lower federal courts. The Supreme Court’s primary function is to review cases and make sure laws align with the Constitution. The U.S. Supreme Court has nine justices, who are nominated by the president and must be confirmed by the Senate. Supreme Court Justices serve a lifetime appointment.

The United States Constitution includes measures to balance the power of each of these branches to prevent any branch from being too powerful and to encourage cooperation among the branches.

12

SAY

Summarize the information you heard. Be sure to
• describe the three branches of government,
• include the responsibilities of each branch, and
• use relevant details and clear language.

Pause to let the student summarize the presentation. While the student is responding, use the Main Points and the rubric to score the response. After the student responds,

SAY

This is the end of the Speaking test. Thank you for your attention and hard work.

DIRECTIONS ON ENDING A TEST
• Select the [End Test] button to continue to the review screen.
• Do not rerecord responses if you see a red triangle in the review box. Select the [Submit Test] button.

Prompting Guidelines: Summarize an Academic Presentation
If the student does not answer or requests that the question be repeated, repeat the question and bulleted points once.
If the student points to the picture, or points while saying words such as this/that/these/those, or starts to write a response, say, “Please tell me your summary.”
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Reprompt only once.
Main Points

A full response describes the three branches of government and includes the Main Points from the presentation:
• The three branches of government are separate but equal.
• Legislative branch: Senate and the House of Representatives/Congress. They are responsible for writing laws. (Each of the 50 states has 2 Senators, so there are 100 in total.)
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</tbody>
</table>
| **Anchor:**
  Tells them to, to, to...
  [Examiner: It's OK. Do your best.] 
  To, to, umm...

| **Anchor:**
  The three branches of government describes the design laws.
  [Examiner: What else can you tell me about what you heard?] 
  (No response.)

| **Anchor:**
  For the first branch, I kind of like couldn't spell out the word, but its spons...
  ...responsibility is write the . . . writes the law and do Congress. And then for the second one, umm, the responsibility is enforce the law and there have . . . the vice president and 19 or 15 other members and the president must improve when they have the mail, or disapprove. And for the third one, the bif-. . . I couldn't spell it, like the . . . the . . . the name of the branch, but the responsibility is it's courts and justice and it tell for the . . . the suspects and like they have life meeting sometimes and they just get the suspects and put them to court. They decide if they go to jail or not.
  [Examiner: What else can you tell me about what you heard?] 
  And that's all.

| **Anchor:**
  The first one, umm . . . there are three types of branches. And one of the three types of branches has to decide, umm, make, they make the laws. And then they send them off to there's the second, umm, branch. They decide if they want to send it off to the president and the president makes the final choice in letting the . . . letting it be a law or no. And the third one is like the Supreme Court.
  [Examiner: What else can you tell me about what you heard?] 
  Umm, I don't know.

| **Anchor:**
  OK. So first we have the legislative branch of the government. They're like sort of the lawmakers. They write the laws. It includes the senate, which it has a hundred, since each . . . each state has two representatives. Then they send a law to the ex-. . . exec- . . . executive. They enforce the laws. This includes the president, the vice president, and 15 cabinet members. They . . . the president can either agree with the law and sign it or disagree with it and send it back, which it's called a veto. The judicial . . . the judicial branch interprets the law. And it includes the Supreme Court. They review cases and make sure it goes with the Constitution. So, in a way, they check up on the law. They are all equal and they all check on each other.

**Notes:**

- Minor factual inaccuracies or omissions are acceptable as long as the student expresses a clear summary of the presentation.
- Do not penalize for mispronunciation of any word that does not interfere with meaning.
### Student Score Sheet

**SPEAKING Visual Impairment and Braille Practice Test—Grades 6–8**

<table>
<thead>
<tr>
<th>Task</th>
<th>Score 1</th>
<th>Score 2</th>
<th>Score 3</th>
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</tr>
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<tbody>
<tr>
<td>Talk About a Scene</td>
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<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Speech Functions</td>
<td>5</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Support an Opinion</td>
<td>7</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Present and Discuss Information</td>
<td>9</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Summarize an Academic Presentation</td>
<td>11</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>

**Name:**

**Grade:**

**Student ID:**

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**SPEAKING Visual Impairment and Braille Practice Test—Grades 6–8**

<table>
<thead>
<tr>
<th>Task</th>
<th>Score 1</th>
<th>Score 2</th>
<th>Score 3</th>
<th>Score 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Talk About a Scene</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Speech Functions</td>
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<td>0</td>
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