

From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Thursday, May 10, 2018 9:59 AM
To:
Subject: Rotating Score Validation Process for the Initial ELPAC



Dear LEA ELPAC Coordinator:

Approximately 25 percent of local educational agencies (LEAs) in California have been identified by the California Department of Education (CDE) to take part in the Rotating Score Validation Process (RSVP) for the Initial English Language Proficiency Assessments for California (ELPAC). These identified LEAs will return their scannable Answer Books to the testing contractor Educational Testing Service (ETS) after local scoring, data entry of scores in the Local Scoring Tool (LST), and parent notification of the results have been completed. This process will assist in producing item statistics for the Initial ELPAC, validate scores, and provide technical assistance for scoring.

Every year, newly formed LEAs will be incorporated into the RSVP lists and updated versions will be posted. The RSVP lists will be posted on the [RSVP Lists](#) Web page in May 2018.

Next is a chart that compares the process for the LEAs participating in the RSVP versus the LEAs that are not participating.

Participating in the RSVP (25 percent of LEAs)	Not Participating in the RSVP (75 percent of LEAs)
Receive secure, scannable Answer Books	Receive secure, nonscannable Answer Books
Receive an LEA ELPAC Coordinator kit and a Site ELPAC Coordinator kit that will include return instructions, packing tape, and paper bands for sending materials back to ETS	Receive instructions for test materials handling after testing
Locally score Answer Books, enter raw scores in the LST, print the student score report, and merge results into the parent/guardian notification letter	Locally score Answer Books, enter raw scores in the LST, print the student score report, and merge results into the parent/guardian notification letter
Receive pre-identification (Pre-ID) labels and precoded Group Identification Sheets (GIS) from ETS	Not applicable

Affix Pre-ID labels and include precoded GIS in the box before sending scannable Answer Books to ETS for scoring. Follow return instructions included with the Initial ELPAC test materials from ETS	Not applicable
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If you have questions about the RSVP, please contact the English Language Proficiency and Spanish Assessments Office at the CDE by phone at 916-319-0784 or by e-mail at elpac@cde.ca.gov.

If you have other questions about administration, please contact ELPAC Customer Support Center at 844-782-2714 or elpac@ets.org.

Sincerely,

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Educational Testing Service
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