
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Wednesday, February 12, 2020 11:19 AM
To:
Subject: Reminder -- Summative ELPAC Supplemental Materials Order Window



Dear LEA ELPAC Coordinator:

Reminder: Place a 2019–2020 Summative ELPAC Materials Order. The Supplemental Test Materials Order Window is open from January 15–May 15, 2020. Materials will arrive 10–14 business days after the order has been placed. Those materials ordered through the supplemental window will be for grades at the LEA level, not for individual sites.

Beginning with the 2019–20 administration, the Summative English Language Proficiency Assessments for California (ELPAC) will be delivered by means of a computer-based test delivery platform. The four domains—Listening, Speaking, Reading, and Writing—will be administered online, except for the Writing domain for students in kindergarten through grade two, which will remain as a paper-based test.

To date, records indicate that neither a primary or supplemental order has been placed for this local educational agency (LEA). To order supplemental test materials, orders should be placed in the [Test Operations Management System](#) (TOMS).

Please verify that the LEA’s shipping address in TOMS is correct prior to ordering to ensure that the LEA’s materials are delivered to the appropriate location. Shipping addresses must be a physical location, such as a warehouse or an office building, and cannot be a post office box. For more information, view the [Summative ELPAC Test Administration](#) web page.

Any questions about the Summative ELPAC ordering process can be directed to the California Technical Assistance Center (CalTAC), by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center
Educational Testing Service
Phone: 800-955-2954
Email: caltac@ets.org
Website: <https://www.elpac.org/>