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**From:** ELPAC <Do-Not-Reply@info.ets.org>  
**Sent:** Monday, November 4, 2019 8:32 AM  
**To:**  
**Subject:** ELPAC November Monthly Update



## English Language Proficiency Assessments for California (ELPAC) Monthly Communication

Dear LEA ELPAC Coordinator:

As the 2019–20 Initial and Summative ELPAC are administered, Educational Testing Service (ETS) is helping to support ELPAC coordinators and local educational agencies (LEAs) by providing key information.

### What's New!

#### ***Technology Readiness Checker—Now Available***

The [Technology Readiness Checker for Students](#) (TRCS) helps educators gather useful information regarding students' technological familiarity with online interactions. Access to the TRCS tool is available as a button on the home page of the [ELPAC website](#). The TRCS is an optional interactive online tool that can be used to evaluate whether a student may need technological support in taking the online assessment, such as through a technology navigation assistant—a universal tool—or designated interface assistance—a designated support. For more information, please refer to the instructions in the [How To Use the Technology Readiness Checker for Students](#) web document.

#### ***ELPAC Student Accessibilities Resources—Now Available***

The [ELPAC Student Accessibilities Resources](#) web page is available on the [ELPAC website](#) and contains information about the wide range of resources available during administration of the ELPAC. Students with specific learning needs may require accessibility resources to fully engage and demonstrate mastery of content during instruction and on assessments; ELPAC accessibility resources help to ensure that the administration of the test meets the needs of all students, including those with disabilities.

## General ELPAC Information

### ***Summative ELPAC Test Materials***

The Summative ELPAC Primary Test Materials Ordering Window for the kindergarten through grade two Writing domain opened on Friday, November 1, 2019. While the 2019–20 Summative ELPAC is a computer-based assessment, students in kindergarten through grade two will take the Writing domain using paper-pencil testing forms. Due to the administration of the ELPAC field test in October, there will be a single Summative ELPAC Primary Test Materials Ordering Window for individual school sites. What follows are the primary dates associated with ordering ELPAC materials. **Note that if the LEA does not place an order during the Primary Materials Ordering Window, Summative ELPAC materials must be ordered during the Supplemental Materials Ordering Window.**

- Primary Materials Ordering Window: November 1–December 20, 2019 (Materials to arrive the week of January 6, 2020)
- Supplemental Materials Ordering Window: January 15–May 15, 2020 (Materials to arrive 10–14 business days after the order has been placed)

Additionally, for this year, a paper-pencil braille form will be available for students in kindergarten through grade two who will need to take the braille version of the test. These test materials can be ordered through the California Technical Assistance Center (CaTAC) from January 15 through May 15, 2020.

Please check that the shipping address in the Test Operations Management System (TOMS) is correct prior to ordering to ensure that materials are delivered to the appropriate location. The shipping address must be a physical location; materials cannot be shipped to a post office box.

### ***2019–20 Summative ELPAC Administration and Scoring Trainings***

The 2019–20 computer-based Summative ELPAC testing window is February 1 through May 31, 2020. The last date for the state-sponsored trainings is November 14, 2019; LEAs can enroll in any training that has open seats. The [2019–20 Computer-based Summative LPAC Administration and Scoring Trainings](#) web page has the complete list of training dates and registration information.

**Please note: All ELPAC test examiners are required to be trained to administer the 2019–20 computer-based Summative ELPAC.** To accommodate the LEA's training needs, many regional workshops throughout the state will be available. The list of regional workshops will be posted on the [ELPAC website](#) on the [2019–20 Computer-based Summative ELPAC Regional Training List](#) web page. This web page will be updated as new regional training sites become available.

### ***Summative ELPAC Pretest Webcast***

In preparation for the administration of the computed-based Summative ELPAC, on Wednesday, December 11, 2019, from 1–3 p.m., ETS will provide the ELPAC Pretest Webcast. The primary audience for this webcast is for LEA ELPAC

coordinators new to administering an online assessment. This webcast will primarily cover the administrative tasks that are required for a successful administration of the computer-based Summative ELPAC. This [live webcast](#) is open to everyone and requires no preregistration or logon account. Access the webcast from the [ELPAC Webcast](#) web page.

### ***2019–20 CAASPP and ELPAC Pretest Workshop Registration Is Open***

The live Pretest Workshop will focus on updates and what is new for the 2019–20 administration year. The target audience for the Pretest Workshop is LEA CAASPP coordinators and LEA ELPAC coordinators who disseminate information to their test site coordinators and schools. Registration and additional information for the 2019–20 CAASPP and ELPAC Pretest Workshop is available on the [2019–20 Training Opportunities](#) web page on the [ELPAC website](#).

## **Get Involved**

### ***Educator Opportunities Portal***

Be certain to keep your information up to date on the [Educator Opportunities Portal](#)! New opportunities will be available soon. The information that has been entered is available under the [MY INFORMATION] tab on the Educator Opportunities Portal. Accounts in the *Educator Opportunities Portal* can be requested on the [Account Creation](#) web page.

### ***Summative ELPAC 2020 Embedded Field Test Writing Range Finding***

Apply for the Summative ELPAC 2020 Embedded Field Test Writing Range Finding being held in Sacramento from May 18–22, 2020. Participants will score writing student samples and identify anchor and training responses to be used in the scoring of the written constructed-response items for future administrations. Applications will be accepted on the [Educator Opportunities Portal](#) until January 17, 2020.

## **Coming Soon!**

### ***Computer-based ELPAC Practice Tests Are Coming***

Computer-based practice tests to help LEAs and students become familiar with the test delivery system will be available early November 2019. The practice tests are full-length tests that mirror the operational Summative ELPAC and can be used to prepare for the 2019–20 Summative ELPAC.

### ***2019-20 Summative ELPAC Test Administration Manual Is Coming***

The *2019–20 Computer-based Summative ELPAC Test Administration Manual* will be published the end of December 2019. This manual provides information and instructions about test preparation and the administration of the computer-based

Summative ELPAC, including the paper-pencil component of the kindergarten through grade two Writing domain.

## Reminders

### ***2019–20 Initial ELPAC Administration***

The 2019–20 Initial ELPAC administration window opened on July 1, 2019. Pursuant to *California Code of Regulations*, Title 5, Section 11518.5(d), LEAs are required to administer the Initial ELPAC to newly enrolled students whose primary language is not English within 30 calendar days of enrollment.

After the students have been administered the Initial ELPAC, **their English Language Acquisition Status must be updated in the California Longitudinal Pupil Achievement Data System** immediately, so they will be eligible to take the computer-based Summative ELPAC beginning in February 2020, if identified as an English learner.

### ***Preparing for the Computer-based Summative ELPAC Administration Technology Requirements***

If you missed the [Preparing Technology for 2019–20 CAASPP and ELPAC Online Testing](#) webcast, the webinar is available on the [Summative Assessments Archived Webcasts](#) web page on the [ELPAC website](#). The webinar covered the new and updated online testing technology requirements for the computer-based ELPAC and included the following topics:

- Important reminders and updates
- Preparing for online testing
- Internet and network requirements
- Hardware requirements
- Software requirements
- Secure browser installation
- Remote testing

**NOTE:** The Initial ELPAC will become a computer-based assessment for the 2020–21 administration.

General questions about the ELPAC should be directed to CalTAC by phone at 800-955-2954 or by email at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

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