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**From:** CalTAC <Do-Not-Reply@info.ets.org>  
**Sent:** Monday, June 29, 2020 9:00 AM  
**To:**  
**Subject:** CAASPP and ELPAC: Systems Resume



Dear LEA CAASPP Coordinator or LEA ELPAC Coordinator:

CAASPP and ELPAC systems have resumed operation after they were updated to support 2020–2021 CAASPP and ELPAC testing.

**English Language Proficiency Assessments for California (ELPAC):**

- The 2020–2021 Initial ELPAC testing window opens on July 1, 2020.
- From July 1 through August 19, 2020, LEAs may administer the 2019–2020 paper-pencil Initial ELPAC. For more information, please visit the [Implications of COVID-19 and the Suspension of Testing](#) web page.
- ELPAC test examiners can access the Initial ELPAC audio files in the [Test Operations Management System \(TOMS\)](#).
- ELPAC users should be added to the 2020–2021 administration year in TOMS. Users for both the 2019–2020 and 2020–2021 administration years will be able to toggle between the years from the user logon screen to access the features for each of the administrations.
- LEA ELPAC coordinators are able to view and place supplemental orders for both the 2019–2020 and 2020–2021 administration years. Ordering deadlines are as follows:
  - Initial ELPAC 2019–2020 supplemental orders must be placed by August 7, 2020.
  - Initial ELPAC 2020–2021 supplemental orders for kindergarten through grade two (K–2) Answer Books must be placed by June 11, 2021.

**Test Operations Management System (TOMS):**

- Functionality to toggle between administration years (2019–2020 and 2020–2021) is available during this period before the CAASPP official rollovers occur on August 20.
- Users can now update their profile to include a cell phone number. We encourage users to include this information for support during distance learning, as office phone numbers may not go directly to the user. To add or verify a cell phone number, navigate to the **[Profile]** icon in the upper-right corner of TOMS. Cell phone numbers would be used only to contact users by phone, not for text messaging.
- [Tools for Teachers](#) launched on June 16, 2020. Now, all current TOMS users can access Tools for Teachers through the **[Links]** navigation tab in TOMS.
- The Digital Library Only user role has been replaced with the Tools for Teachers user role. Because this user role does not access TOMS, the “Tools for Teachers Only” user accesses Tools for Teachers using a button on the home page of either the CAASPP or ELPAC website.
- Signed Security Forms for the 2020–2021 administration year can be downloaded at the LEA and site levels.
- The ELPAC Local Scoring Tool is no longer available beginning June 27, 2020.

Please notify all users within the LEA of relevant system updates. System downtime dates are now available on the [CAASPP Planned System Downtime](#) web page and the [ELPAC Planned System Downtime](#) web page.

Questions regarding 2020–2021 scheduled downtimes and releases should be directed to the CalTAC, by phone at 800-955-2954 or by email at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center

Phone: 800-955-2954

Fax: 800-541-8455

Email: [caltac@ets.org](mailto:caltac@ets.org)

Websites: <https://www.elpac.org/> and <http://www.caaspp.org/>