



Local Scoring Tool (LST) Reports

LST Report Name	Report Description	Purpose of the Report	Permitted Access
<p>Initial English Language Proficiency Assessments for California (ELPAC) Student Eligibility Report</p>	<p>Provides the local educational agency (LEA) with a list of students who are eligible to take the Initial ELPAC. The students who appear on this list have an English Language Acquisition Status (ELAS) of “To Be Determined” in the California Longitudinal Pupil Achievement Data System and do not have Initial ELPAC scores entered in the LST. This report is available in Excel format.</p>	<p>Identifies students who need to be tested. If the report is blank, all students have been tested</p>	<ul style="list-style-type: none"> • LEA ELPAC coordinator • Site ELPAC coordinator • ELPAC test examiner • LST correspondence administrator • LST data entry staff
<p>Initial ELPAC Local Scoring Tool Score Audit Report</p>	<p>Provides the audit history of Initial ELPAC scores that have been entered/locked, printed, deleted, or reentered for the LEA in the LST. Students will have more than one row in the report if their scores were deleted and then reentered. This report is available in Excel format.</p> <p>Note: The column for print status will not be updated if the student score report was printed using bulk download.</p>	<p>Provides the LEA a record of each instance a student record is updated. It will include the original entry of scores, locking of scores, printing of student score reports, and any subsequent changes (if applicable) to the student record on the LST, such as deletion or reentry.</p>	<ul style="list-style-type: none"> • LEA ELPAC coordinator • Site ELPAC coordinator • LST correspondence administrator

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Initial ELPAC Student Results Report	Generates a list of students with locked scores for the Initial ELPAC in the LEA. This report is available in Excel format.	Provides the LEA with the date that testing was completed for each student who has locked scores in the LST.	<ul style="list-style-type: none"> • LEA ELPAC coordinator • Site ELPAC coordinator • ELPAC test examiner • LST correspondence administrator • LST data entry staff
Initial ELPAC Print Student Score Reports	Contains electronic student score reports, in PDF format, for a grade (or multiple grades) at a school (or multiple schools) in the LEA. Note: The Bulk Download file will only include students who were tested in your LEA.	Allows LEAs to print multiple student score reports for a school or multiple schools and grades.	<ul style="list-style-type: none"> • LEA ELPAC coordinator • LST correspondence administrator
Initial ELPAC Export Student Score Data	Allows the user to export student score data for the students who tested at the selected LEA. This data file is available in .csv file format.	Provides the LEA with student demographic information, score data, testing location, and test date for students with scores locked in the LST. This data file can be uploaded by LEAs to their Student Information System.	<ul style="list-style-type: none"> • LEA ELPAC coordinator • LST correspondence administrator



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<p>Initial ELPAC Student Score Report Print Status</p>	<p>Report that shows the print status of the student score report for students with locked scores in the LEA. This report is available in Excel format.</p> <p>Note: The report will not show an updated print status for student score reports printed through bulk download.</p>	<p>Provides LEAs with easy reference to students with locked scores on the LST along with the printed score report date.</p>	<ul style="list-style-type: none"> • LEA ELPAC coordinator • Site ELPAC coordinator • ELPAC test examiner • LST correspondence administrator • LST data entry staff
<p>Initial ELPAC LEA-Level Student Demographic Snapshot Report</p>	<p>Contains a unique demographic record for each student in the selected LEA. Student records are populated once scores are locked in the LST. This report is available in Excel format.</p>	<p>Provides the LEA with a snapshot of the student demographic information and ELAS status for students with scores entered in the LST.</p>	<ul style="list-style-type: none"> • LEA ELPAC coordinator
<p>Initial ELPAC School-Level Student Demographic Snapshot Report</p>	<p>Contains a unique demographic record for each student in the selected school. Student records are populated once scores are locked in the LST. This report is available in Excel format.</p>	<p>Provides the school with a snapshot of the student demographic information and ELAS status for students with scores entered in the LST.</p>	<ul style="list-style-type: none"> • LEA ELPAC coordinator • Site ELPAC coordinator